

ACADEMIC BOOSTERS CLUB (ABC), UCONN

ARTICLE I – NAME AND AFFILIATION

- i. **Name**
 - a. The official name of this organization shall be the Academic Boosters Club, UConn (herein referred to as the ABC)
- ii. **Affiliation**
 - a. The ABC is not affiliated with any national organization, it is local to the Storrs Campus.

ARTICLE II – MISSION STATEMENT

- i. The mission of this organization shall be to mentor students who are facing academic probation or are struggling to meet the university academic requirements. We will provide students with the necessary assistance to make their college experience an enjoyable one.

ARTICLE III – MEMBERSHIP

- i. Any Graduate or Undergraduate student at the University of Connecticut who maintains a cumulative GPA of 3.0 or higher in their respective majors is eligible to join the ABC.
- ii. An accurate listing of the membership of the ABC is to be kept on the organization's UConn contact page and regularly submitted by way of the Re-Registration and Roster-Verification forms

ARTICLE IV – OFFICERS

- i. **Executive Officers**
 - a. **PRESIDENT**
 - i. Presides over all executive and membership meetings
 - ii. Represent ABC and all of its members at all times
 - iii. Attend SOLID Executive Leadership and Mission, Values, and Culture Workshop
 - b. **VICE-PRESIDENT**
 - i. Handles the internal functions of the organization
 - ii. Assists the President in fulfilling the goals of the organization
 - iii. Attend SOLID Executive Leadership and Mission, Values, and Culture Workshop
 - c. **SECRETARY**
 - i. Keep accurate history and records of the ABC's activities and meetings
 - ii. Write and distribute meeting minutes for each executive board and general body meeting
 - iii. Attend SOLID Mission, Values, and Culture and Secretary Workshop
 - d. **TREASURER**
 - i. Keep financial records updated and accurate
 - ii. Balance ABC's checkbook and all accounts with Student Activities Business Services (SABS)
 - iii. Write checks and deposit funds in SABS account

- iv. Collect dues from members
- v. Attend the SOLID Mission, Values, and Culture and Treasurer Workshop
- ii. **Election of Officers**
 - a. **Term of Office**
 - i. Each Executive Officer position shall be elected once every academic year in the Spring Semester
 - ii. The incoming officers shall serve from the Fall to Spring Semester of the following academic year
 - b. **Election Procedure**
 - i. Elections shall be conducted electronically on UConntact no later than the last week of classes in the Spring Semester preceding the beginning of term of office
 - ii. Candidates must receive a vote of two-thirds of the membership in order to be elected into the position
 - c. **Removal/Replacement of Officers**
 - i. If an officer needs to step down, or is being asked to step down for not fulfilling their duties, the membership/executive board will hold a meeting and follow majority vote to determine if the officer is to be removed.
 - ii. If an officer is being replaced outside of election time, ABC executive will appoint a new officer / ABC will hold an election for that position following rules of elections.

ARTICLE V – OPERATING PROCEDURE

- i. **Meetings**
 - a. A meeting of the ABC shall be held no less than bi-monthly and no more than weekly
 - b. At the meeting, *Robert's Rules of Order* shall be followed to address the introduction of New Business and the review of Old Business
 - c. Greater than fifty percent attendance at meetings is MANDATORY to receive cords and regalia at Graduation
- ii. **Decision-Making Process**
 - a. The Executive Board shall put-to-vote any decisions being made concerning the general membership of the ABC
 - b. In order for a decision to go into place, a debate must be held culminating in a vote in which a two-thirds majority must be achieved
 - c. All members shall be notified of recent decisions in Meeting Minutes drawn up by the Secretary of the ABC
- iii. **Amending the Constitution and Bylaws**
 - a. Amendments to this document may be made at any point in which the Executive Board or membership sees fit to make changes
 - b. This document must be reviewed for potential updates and amendments every two years by the standing Executive Board
 - c. Amendments must pass by a two-thirds vote of the general membership in order to go into effect

- d. The Executive Board alone may not make changes or amendments without consulting the membership

ARTICLE VI – ADVISORS

- i. **Requirements of the Faculty/Staff Advisor**
 - a. Because this is an academic organization, the advisor must be a faculty member in an academic department on the Storrs Campus
 - b. The advisor may also be a Graduate Student as long as they also serve as a Graduate Assistant (GA) or Teaching Assistant (TA)
- ii. **Duties of the Faculty/Staff Advisor**
 - a. The advisor of the ABC will be charged with observing and overseeing the organization
 - b. The advisor shall also be available to mentor the students in the general membership and assist them with procedures when necessary
 - c. The advisor does NOT have voting rights in the ABC

ARTICLE VII – FINANCIAL STATEMENT

- i. **Dues**
 - a. The dues for members of the ABC shall be no more than ten dollars a semester to be collected by the second meeting after the Involvement Fair
 - b. The Executive Board can change the dues and due dates for them whenever they see a need in the RSO
 - c. Member dues must be used to fund events for the general membership
- ii. **Funding**
 - a. Our organization will seek funding from the Undergraduate Student Government (USG) and pledges to follow all of the funding board director's policies that come with it
 - b. The ABC will also hold fundraisers at a minimum of once a semester to bring in additional funding on top of dues to be used to further our mission
- iii. **Beneficiary Addendum**
 - a. Should the ABC cease to exist all of our funds will be donated to the University of Connecticut Center for Continuing Studies
 - b. The address of this beneficiary is: 1 Bishop Circle - Unit 4506 Storrs, CT 06269

ARTICLE VIII – NON-HAZING COMPLIANCE STATEMENT

- i. The ABC maintains a strong commitment to not engaging in any activities that could be considered or construed as hazing by any legal party or the University of Connecticut Office of Community Standards
- ii. Hazing is defined as any activity without reasonable or legitimate educational value expected of someone for the purpose of initiation, admission into, affiliation with, or as a condition for continued membership in a group or organization that humiliates, degrades or risks emotional, psychological, and/or physical harm, regardless of a person's willingness to participate.
- iii. In cases of individual violators, appropriate disciplinary action may be imposed as outlined in *The Responsibilities of Community Life: The Student Code*. In cases where the entire organization has

- authorized such conduct; loss of privileges, temporary suspension of registration, or rescission or termination of registration may be imposed.
- iv. Such penalties shall be in addition to any penalties pursuant to penal law (Public Act No. 88-328) which violator or RSO may be subject
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ARTICLE IX – ENABLING CLAUSE

- i. This Constitution and Bylaws were reviewed and ratified by the Executive Board on June 5, 2018 at a regular body meeting
- ii. The entire membership and Executive Board were in agreement with this document

President:

<u>Joe Smith</u>	<u><i>Joe Smith</i></u>	<u>June 5,</u>
<u>2018</u>		
Printed Name	Signature	Date

Vice President:

<u>Kristen Johnson</u>	<u><i>Kristen Johnson</i></u>	<u>June 5,</u>
<u>2018</u>		
Printed Name	Signature	Date

Secretary:

<u>Shari Murphy</u>	<u><i>Shari Murphy</i></u>	<u>June 5,</u>
<u>2018</u>		
Printed Name	Signature	Date

Treasurer:

<u>Christine Foster</u>	<u><i>Christine Foster</i></u>	<u>June 5,</u>
<u>2018</u>		
Printed Name	Signature	Date