

Academic Boosters Club (ABC)

Note: Please note the beneficiary addendum is not required for Tier III organizations.

1. **Name of Organization:** The official name of this organization shall be the Academic Boosters Club (herein referred to as ABC).
please note that University of Connecticut is not allowed in organization names
2. **Mission Statement:** The mission of this organization shall be to mentor students who are facing academic probation or are struggling in their academics. We will provide students with the assistance necessary to make their college experience an enjoyable one.
3. **Membership Composition:** This organization shall be comprised of graduate students and undergraduate students who maintain a cumulative GPA of 3.0 or higher in their respective majors.
4. **Officers:**
 - a. **President:** The President's duties will be as follows:
 - i. Preside over all executive and membership meetings
 - ii. Represent ABC and its members at all times
 - iii. Attend Executive SOLID Workshop
 - iv. Attend Mission, Values and Culture SOLID Workshop
 - v. Oversee the actions and duties of all other officers
 - b. **Vice President:**
 - i. Handles internal functions of the organization
 - ii. Assists President in fulfilling goals of the organization
 - iii. Assumes duties of President if office become absent
 - iv. Attend Executive SOLID Workshop
 - v. Attend Mission, Values and Culture SOLID Workshop
 - c. **Treasurer:** The treasurer's duties will be as follows:
 - i. Keep financial records updated and accurate
 - ii. Balance organization checkbook
 - iii. Write checks and deposit funds in Business Office Account
 - iv. Attend Treasurer SOLID Workshop
 - v. Attend Mission, Values and Culture SOLID Workshop
 - d. **Secretary:** The Secretary's duties will be as follows:
 - i. Keep accurate history and records of organization activities and meetings
 - ii. Write and distribute meeting minutes for each meeting
 - iii. Keep records of communications and correspondences
 - iv. Complete Secretary SOLID Workshop
 - v. Attend Mission, Values and Culture SOLID Workshop

**groups may include other positions as necessary, however these are required*
Please do not include any person's names in this section
5. **Decision Making Model:** As a general rule, ABC shall use majority vote to make its decisions. Members not present at time of voting shall relinquish their right to vote.
6. **Meetings:** Meetings will be held biweekly and are open to all officers and members. All executive officers and 1/3 of the active membership will constitute a quorum.

7. **Advisors:** Because this is an academic organization, the advisor will be a faculty member who is an instructor in an academic department and will require two advisors. Advisor duties will be to observe and oversee the mentoring of students and assist when necessary. The advisor does not have voting rights.

Please do not include any person's names in this section

8. **Funding:** Our organization will seek funding from the Undergraduate Student Government. ABC will also hold fundraisers at a minimum of once a semester to bring in additional funding.

9. **Constitutional Amendments:** This constitution may be amended by the officer team and general membership with a 2/3 vote.

10. **Beneficiary Addendum:** Should this organization cease to exist, our funds will be donated to the University of Connecticut Center for Continuing Studies.

**This may not be an individual; must be a department/organization/charity – Must include address information if off campus organization*

11. **Enabling Clause:** This constitution was voted on and put into effect on Monday, September 30, 2015.

Signed by:

President: *Ryann Leonard 09/30/15*

Vice President: *Christine Wilson 09/30/15*

Treasurer: *Joseph Bricdy 09/30/15*

Secretary: *Mary Shaw 9/30/15*

** This document, along with meeting minutes to show an approval vote by your organization, should be brought hard copy to SU 302. **Both** documents require signatures of all four executive officers. **

***If you are a Tier III organization, you may edit a previous word document.*